



## ANNOUNCEMENT

**TO:** Georgia*FIRST* Financials Users

**POSTED:** November 4, 2019

**SUBJECT:** Skype for Business Test Meeting Thursday, November 7, 2019

Recently, USG retired WebEx and switched to Skype for Business for our web conferencing needs. In anticipation of the Annual Maintenance Release meeting, ITS would like to give our Georgia*FIRST* audience the opportunity to test Skype for Business functionality and troubleshoot any connectivity issues before the meeting.

If you would like to attend this test meeting, please join us from **3 – 3:30 p.m. on Thursday, Nov. 7, 2019**. In this brief meeting we will help participants connect to Skype for Business and provide a short walk through of basic participant functionality.